

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
3	09/14/15	Open	Action	08/12/15

Subject: Fourth Amendment to the Personal Services Contract for Temporary Employment with Mark Sakauye as the Security Administrator.

ISSUE

Whether or not to approve the Fourth Amendment to the Personal Services Contract for Temporary Employment with Mark Sakauye as the Security Administrator.

RECOMMENDED ACTION

Adopt Resolution No. 15-09-_____, Approving the Fourth Amendment to the Personal Services Contract for Temporary Employment with Mark Sakauye as the Security Administrator.

FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	
Budget Source:	Operating, Capital	Next FY:	\$	
Funding Source:	Local, Federal	Annualized:	\$	
Cost Cntr/GL Acct(s) or	GL 510025 CC 36	Total Amount:	\$	50,000
Capital Project #:	GL 910800 WBS TBD			
Total Contract:	\$ 250,000			

DISCUSSION

On August 25, 2014, the Board approved Resolution No. 14-08-0090, the Third Amendment to the Personal Services Contract for Temporary Employment with Mark Sakauye as the Security Administrator in the amount of \$50,000. The total funding for Mr. Sakauye's contract is about to be exhausted and RT is still in need of his services.

Due to Mr. Sakauye's in-depth knowledge of security administration, RT contracted with Mr. Sakauye after his retirement from the Sacramento Police Department in October 2010. Among other duties, Mr. Sakauye's primary responsibilities are:

- Overseeing the administration of RT's System Security Program Plan including the performance of specific security tasks as well as monitoring and providing support for the system security activities and training throughout RT.
- Serving as the head of the Security Committee and the liaison between the Security Committee and RT.
- Serving as the Project Manager on the U.S. Department of Homeland Security Transit Security Grant Program (TSGP).

Approved:

Presented:

Final 09/08/15

General Manager/CEO

Chief Police Services

J:\Board Meeting Documents\2015\15 September 14, 2015\2015-09-14 4th Amendment Mark Sakauye PSC.doc

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- Overseeing the FY2011-2012 California Transit Security Grant Program for the Light Rail Facility Hardening.
- Researching and identifying applicable grant funding opportunities and working with RT's Chief Operating Officer and RT's Finance Division in applying for funding for RT's security projects, equipment, drills and exercises.
- Planning and directing required emergency exercises.
- Supervising other RT consultants.
- Acting as the point of contact for federal and state audits, assessments and reviews.

RT was recently awarded a grant in the amount of \$100,400, by the Federal Emergency Management Agency (FEMA) for the FY2015 TSGP. RT must use the funds for specified projects. RT is required to allocate \$35,000 of the grant funds to hire a contractor that will produce 5 short public awareness videos for RT. The videos will focus on multiple topics with an anti-terrorism/security emphasis. The remaining \$65,430 must be used to fund three emergency preparedness exercises and to hire a security contractor to design and develop the emergency exercises and coordinate with outside agencies. The three emergency exercises will take place annually over a 3 year period, as authorized under the grant. The focus of the exercises will vary with one focused on light rail, one on RT's bus system and the third exercise focusing on command and control and communication issues within RT's system. All 3 exercises must focus on terrorism related events. Mr. Sakauye will serve as the security contractor required under the grant and will perform the services described above. RT will apply \$21,750 of the \$65,430 appropriated for the emergency preparedness exercises to pay for Mr. Sakauye's services.

Mr. Sakauye's current projects are not yet complete, but the funding for his contract is about to be exhausted. As such, RT staff would like to amend Mr. Sakauye's contract to add funding.

Staff is requesting the approval of the Fourth Amendment to the Personal Services Contract for Temporary Employment with Mark Sakauye as the Security Administrator, wherein the total consideration is increased by \$50,000 from \$200,000 to \$250,000.

RESOLUTION NO. 15-09-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

September 14, 2015

**APPROVING THE FOURTH AMENDMENT TO THE PERSONAL SERVICES
CONTRACT FOR TEMPORARY EMPLOYEMENT WITH MARK SAKAUYE
AS THE SECURITY ADMINISTOR**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Fourth Amendment to the Agreement between the Sacramento Regional Transit District, therein referred to as "RT," and Mark Sakauye, therein referred to as "Contractor," whereby the total consideration is increased by \$50,000 from \$200,000 to \$250,000, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Fourth Amendment.

JAY SCHENIRER, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary